

Teacher Tips: Working With a Student With a Disability

- 1. At the beginning of each term, make a general announcement to your class regarding your willingness to discuss any student's special needs.
- 2. Provide students with a detailed course syllabus and make it available before classes start.
- 3. Announce reading assignments in advance especially for students using taped textbooks and materials.
- 4. Allow alternative testing methods e.g. oral exams, taped exams.

Note: The accommodations provided to the student with a disability merely assures that the student is being provided an equal opportunity not an unfair advantage, e.g. extended testing time.

- 5. Start lectures with a review of the prior session and provide an outline of material to be covered. At the end of the period, summarize key points.
- 6. Write new or technical vocabulary on the blackboard.
- 7. Provide study questions for exams that demonstrate the format as well as the content of the test. If essay items are given, explain what constitutes a good answer.
- 8. Reinforce lectures or discussions by putting major topics or outlines of the material on the board.
- 9. Encourage students to ask questions during or after class to ensure that the material is being understood.
- 10. Give assignments in both written and oral form to avoid confusion.
- 11. When writing on the board, verbalize what is being written.
- 12. In discussions, or answering questions, restate the question before giving the answer.
- 13. If you have a deaf student in class with a sign language interpreter, address the student with your questions, not the interpreter. Remember, the interpreter's job is to translate what is spoken into sign language for the student.
- 14. Do not be afraid of saying or doing the wrong thing. Communication is key to your success in working with any student.
- 15. See every person with a disability as an individual. Do not overestimate their "limitations" or accommodate the student beyond what is reasonable.

Adapted from Hartford Community College: A Faculty Guide and Guide for Students with Disabilities; and Transition Planning Guide, State of Hawaii, Department of Education, July 1998. *Tools for Teaming,* Office of the State Director for Career and Technical Education, Honolulu, Hawaii, 1998.